

MEMORANDUM OF UNDERSTANDING
CLINICAL SUPERVISION OF PRACTICUM

This agreement is made this ____ day of _____, 20__, between:

_____, Clinical Supervisor

_____, Supervised Practitioner

1. The supervisor agrees to provide clinical supervision of the practicum hours required by the Nebraska Commission training and certification standards that apply to the supervised practitioner. The subjects and practicum hours required to apply for certification are attached.

2. This agreement is made in compliance with the Clinical Supervision Manual, Supervision of the Practicum, of the Nebraska Commission on Problem Gambling. The terms of the Manual are incorporated in this agreement.

3. The Clinical Supervisor agrees to provide supervision during the period of the practicum which is predicted to be from _____ to _____, or as may be extended from time to time by further agreement.

4. The clinical activities of the supervised Practitioner that are encompassed by this agreement are outlined on the attachment "The Supervised Practicum Hours in the Five Required Subjects." The supervision shall be performed for at least one out of ten of the required number of hours, and shall generally be conducted as follows:

(A) For the required hours in "Client, Significant Other, and Community Education" the supervisor shall observe the Practitioner either in person or by audio-visual internet connection for at least _____ hours; shall consult with the Practitioner in person or by phone for at least _____ hours; shall review chart entries for each client for whom the service in question has been provided; and shall consult with the Practitioner on terms and times as may be agreed between them from time to time.

(B) For the required hours in "Intake and Assessment" the supervisor shall observe the Practitioner either in person or by audio-visual internet connection

for at least _____ hours; shall consult with the Practitioner in person or by phone for at least _____ hours; shall review chart entries for each client for whom the service in question has been provided; and shall consult with the Practitioner on terms and times as may be agreed between them from time to time.

(C) For the required hours in "Counseling Guidelines" the supervisor shall observe the Practitioner either in person or by audio-visual internet connection for at least _____ hours; shall consult with the Practitioner in person or by phone for at least _____ hours; shall review chart entries for each client for whom the service in question has been provided; and shall consult with the Practitioner on terms and times as may be agreed between them from time to time.

(D) For the required hours in "Case Management" the supervisor shall observe the Practitioner either in person or by audio-visual internet connection for at least _____ hours; shall consult with the Practitioner in person or by phone for at least _____ hours; shall review chart entries for each client for whom the service in question has been provided; and shall consult with the Practitioner on terms and times as may be agreed between them from time to time.

(E) For the required hours in "Professional Responsibility" the supervisor shall observe the Practitioner either in person or by audio-visual internet connection for at least _____ hours; shall consult with the Practitioner in person or by phone for at least _____ hours; shall review chart entries for each client for whom the service in question has been provided; and shall consult with the Practitioner on terms and times as may be agreed between them from time to time.

5. In each instance referred to in paragraph 4, the goal of the supervision is to assist the Practitioner's growth and development as a counseling professional by observation, helpful suggestion and responses to questions and issues presented in the course of the subject activity. Both the supervisor and the Practitioner shall strive to maintain open and honest communication between them.

6. The supervisor shall keep a contemporaneous record of the supervision and give prompt professional responses to the Practitioner about the progress of the practicum, the Practitioner's professional development and improvement of counseling skills.

7. In case of disagreement between them, the supervisor and the Practitioner will first attempt to come to a resolution by frank discussion with each other. If that fails, they shall consult with an experienced counselor that they select by mutual agreement, and if that fails, they shall present the issue to the Certification Advisory Board. If their

differences are irreconcilable, either the supervisor or the Practitioner may request a replacement.

8. The supervisor and the Practitioner shall protect confidentially of the counseling client subject to the lawful limits applicable to reporting on child abuse and specific threats of violence.

9. The counseling client will be informed of the fact that the Practitioner is practicing under supervision including disclosure of the name of the supervisor.

10. There shall be no personal relationship between the supervisor and the Practitioner other than necessary to maintain a cordial working environment that fosters quality service to the counseling client and professional growth of the Practitioner.

11. This agreement may be modified by further agreement at any time.

Supervisor

Provisional Practitioner